



**DARLINGTON**  
Borough Council

**FORWARD PLAN  
FOR THE PERIOD: 7 FEBRUARY 2024 - 30 JUNE 2024**

**What is a Forward Plan?**

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website [www.darlington.gov.uk](http://www.darlington.gov.uk).

**What is a Key Decision?**

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

**What are the reasons that a report can be held in private?**

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:–
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Who takes Key Decisions?**

Under the Council's constitution, key decisions are taken by Cabinet.

### **Are only Key Decisions listed in the Forward Plan?**

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

### **What does the Forward Plan tell me?**

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

### **How to make representations**

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

### **How and who do I contact?**

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: [lynne.wood@darlington.gov.uk](mailto:lynne.wood@darlington.gov.uk).

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**Title**

Changing Places Toilet (Darlington Hippodrome) - Release of Funding

**Brief Description**

To request the release of funding for a Changing Places Toilet within the Hippodrome.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee, Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio, Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Park East

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Council Plan

**Brief Description**

To consider an updated Council Plan.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

Council

21 Mar 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Leader of the Council

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Internal

**Document to be submitted**

Report and Council Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Local Development Scheme (LDS)

**Brief Description**

A timetable detailing the production of Development Plan and Supplementary Planning Documents, including the resources required to produce them.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Local Transport Plan

**Brief Description**

To update 2024/24 delivery of the Transport Programme including annual monitoring data, Transport Programme for 2024/25 and progress on the Local Implementation Plan.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report and Local Transport Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Regulatory Investigatory Powers Act (RIPA)

**Brief Description**

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Release of Capital Funds - Hurworth Schools Section S106 Funding

**Brief Description**

To consider the release of Section106 funding for Hurworth Primary and Hurworth Secondary School capital works and the release of High Needs Capital for Beaumont Hill refurbishment.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

**Relevant Scrutiny Committee**

Children and Young People Scrutiny Committee

**Relevant Cabinet Member(s)**

Children and Young People Portfolio

**Contact Officer/Report Author**

Sarah Foster

sarah.foster@darlington.gov.uk

**Department**

Services

**Wards Affected**

Haughton and Springfield; Hurworth

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
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**Title**

Annual Procurement Plan

**Brief Description**

To consider the Procurement Plan and to agree direct contract awards.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

9 Apr 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report and Annual Procurement Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Land at Faverdale - Burtree Garden Village - Proposed Infrastructure Development Agreement (IDA)

**Brief Description**

To seek approval to enter into an Infrastructure Development Agreement (IDA) with Homes England.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

9 Apr 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Brinkburn and Faverdale

**Consultation Process**

None

**Document to be submitted**

Report and draft agreement

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Schedule of Transactions - April 2024

**Brief Description**

To consider the terms negotiated by the Director on behalf of the Council to enable contractually binding contracts to be complete.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

9 Apr 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report and Schedule of Transactions

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Town Centre Site Development and Proposal to seek Development Partner through Framework and Acquisition of East Street Leasehold Interest

**Brief Description**

To consider the acquisition of the head leasehold in East Street.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

9 Apr 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio, Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Park East

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
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**Title**

Housing Services Asset Management Strategy

**Brief Description**

To approve the Housing Services Asset Management Strategy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 May 2024

**Relevant Scrutiny Committee**

Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Meetings with Tenants Panel and written comments

**Document to be submitted**

Report and Strategy

**DARLINGTON BOROUGH COUNCIL  
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**Title**

Housing Services Vulnerability Policy

**Brief Description**

To consider and approve the Housing Services Vulnerability Policy.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 May 2024

**Relevant Scrutiny Committee**

Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Meetings with Tenants Panel and written comments.

**Document to be submitted**

Report and Policy.

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Items deferred since publication of last Forward Plan**

**Title**

Offset Strategy

**Brief Description**

To consider a document setting out the Council's approach to dealing with residual carbon emissions after all energy efficiency and other actions have been taken.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Oct 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

Internal consultation

**Document to be submitted**

Report and Strategy



**DARLINGTON BOROUGH COUNCIL  
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